

**Request Change to Cost of Attendance 2023-2024 Academic Year**

Student Name \_\_\_\_\_

UIN \_\_\_\_\_

Complete this form if you have special circumstances in which your basic educational expenses are not included in your current estimated Cost of Attendance.

\*Submission of this form does NOT automatically qualify you for additional scholarships or financial aid.\*

Check all that apply and provide detailed documentation when returning this completed form:

 **Computer Purchase**

- The maximum adjustment for purchase of a computer is \$2,500, which may include the cost of a warranty and printer, and is allowed one-time over the course of your academic career.
- If the equipment purchased is later damaged or stolen, an additional request may be submitted; however, supporting documentation detailing what occurred will be required for review.

Submit:

- The receipt of the computer you have purchased **OR**
- Dated printout showing total cost of the computer you are planning to purchase.

 **Unexpected Medical/Dental Expenses for Student**

- Elective medical procedures are not accepted.

Submit:

- Written explanation of medical expenses.
- Copies of all applicable itemized bills.

 **Room and Board (currently included in your Cost of Attendance)**

- Extenuating circumstances must exist to warrant an increase to this amount.

Submit:

- Written explanation of extenuating circumstances.
- Copies of bills, such as utility, gas, water, groceries, etc., for 3 months.
- Copy of lease agreement.

 **Dependent Care/Childcare Expenses**

Submit:

- Written explanation of relationship to dependent and dependent care needs.
- Copy of contract indicating monthly payment amount.

 **Other:**

Submit:

- Written explanation and supporting documentation.

***This request, along with supporting documentation, must be uploaded in your Financial Aid Portal no later than 10 business days before the end of the semester to be considered.***

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_